EVERSLEY PARISH COUNCIL

Burial Clerk :	Jo Street, EPC Clerk, Eversley Parish Council PO Box 7502 Hook, Hants. RG27 0NY	*Chairman* :	Cllr. Shawn Dickens
Tel :	07752 735690	*Tel* :	01252 878985
e mail :	clerk@eversley-pc.gov.uk	*e mail* :	Shawn.dickens@eversley-pc.gov.uk

EVERSLEY BURIAL GROUND RULES AND REGULATIONS

(in force from 1st January 2025)

Eversley Burial Ground is owned and maintained by Eversley Parish Council (EPC). It forms an extension to the Eversley Graveyard, which is across the road from St Mary's Churchyard. Both the Eversley Graveyard and Churchyard are owned by the Eversley and Bramshill Parochial Church Council and have been closed for burials but are maintained on behalf of Hart District Council by EPC.

EPC's policy used to be to maintain a lawned cemetery that matched the character of the village. However, as a variety of monuments have been permitted over the years, EPC has agreed that is not now possible to insist on level, grassed plots. EPC still believes that certain limitations are necessary in order to preserve the character and visual amenity of the burial ground as a whole; to respect the graves that already exist; and, to prevent future maintenance costs being excessive.

The following rules will apply to all applications to be decided by the Council from 1st January 2025:

General provisions

Eligibility

Eversley Burial Ground is provided for the interment of residents of Eversley or Bramshill only.
A resident is taken to mean:

– A person who was permanently resident in Eversley immediately prior to death, or, in the case of a stillborn infant, one of the parents is;
– A person who was permanently resident in Eversley but, of necessity, had been cared for outside Eversley prior to death, e.g. by relatives or in a care home;
– A person who was resident in Eversley for most of their life but had moved away in the recent past.

The only exceptions will be:

1. A person who the Parish Council recognises had contributed in a demonstrable and substantial way to the life of the Parish and to the benefit of the residents of Eversley.

2. Where previous permission has been granted for an exclusive right for a second interment in a burial plot of the remains of a non-resident. In such cases the fees are trebled.

Interments

1. A completed 'Notice of Interment' must be submitted to the Burial Clerk at least two days (exclusive of Saturdays, Sundays and Bank Holidays) before the proposed interment. Printed forms are available from the Burial Clerk. In the absence of the Burial Clerk, notice should be submitted to the Chairman of Eversley Parish Council.

2. All fees must be paid at the time of submission of the 'Notice of Interment'. Please note that payments by cheque are no longer accepted.

3. The applicant must confirm that the plot-holder has read these rules and agrees to abide by them.
4. All interments will be in strict rotation and no-one will be allowed to purchase the right of burial in advance or to reserve a plot.
5. All necessary arrangements for the digging of graves and the conduct of services must be made by the undertaker or other representative of the deceased.
6. All burial plots will be 2.13m. (7') long and 0.91m. (3') wide. They will be separated by grass pathways 0.61m. (2') wide at head and foot and 0.46m. (1'6") at the sides. Plots will be aligned and laid out according to a plan agreed by EPC and available from the Burial Clerk.
7. The first interment in any burial plot must be at a minimum depth of 2.14m. (7'), except by special arrangement.
8. All ashes plots will be 0.79m. (2'6") long and 0.79m. (2'6") wide. They will be separated by a grass strip 0.46m. (1'6") wide. Plots will be aligned and laid out according to a plan agreed by EPC and available from the Burial Clerk.
9. EPC will not permit any further vaults.
10. Protective sheeting must be used to protect the turf close to an excavated grave. All turf must be replaced immediately after the interment. The surface of newly filled graves must not be raised higher than 0.23m. (9") and all excess earth must be removed to the designated area. Where graves have settled, earth must be used to restore the surface to ground level.

Monuments and ornamentation

11. Permanent embellishments to a burial plot are restricted to a single monument, (tombstone, tablet, cross, vase, plaque or other memorial stone) at the head of the grave and/or a horizontal ornamentation of the plot. A monument must be no more than 0.92m (3') high, 0.79m (2'6") wide and can be up to 0.30m (1') thick. Simple headstones are preferred as they suit the character of the burial ground.
12. Horizontal ornamentation can consist of kerbs and/or a ledger stone set at ground level or at any level up to 0.52m. (6") above ground level. No 'astroturf' can be used on or around plots.
13. Any inscription on the monument, kerbs or ledger stone should include the name of the deceased and appropriate dates. Monuments should be marked with the plot number, at least 0.03m (1") high, on the reverse side in the bottom right hand corner.
14. Any monument, kerbs or ledger stone should be set on a plinth of concrete, the surface of which must be 0.03m. (1") below the level of the turf and extend 0.10m. (4") from the monument, kerb or ledger stone all round.
15. Permanent embellishments to an ashes plot are restricted to a single monument or horizontal ornamentation. Any monument must be no more than 0.46m. (1'6") high, 0.79m. (2'6") long and 0.79m. (2'6") wide. It should be marked with the plot number.
16. Any inscription should include the name of the deceased and appropriate dates.
17. An 'Application to Erect a Monument, Kerb or Ledger stone and Inscription or to add an Inscription to an Existing Monument, Kerb or Ledger stone' must be submitted to the Burial Clerk. No monument, kerbs or ledger stone should be erected unless it has been approved in writing. Fees for the erection of a monument, kerbs or a ledger stone must be paid before the work commences.
18. Monuments, kerbs and ledger stones remain the property of the plot-holder, who is responsible for ensuring that they are safe. EPC retains the right to intervene, if a monument is deemed to be unstable or a danger to the public.

Temporary embellishments

19. Plot holders may leave the plot as grass; plant it with flowers or shrubs; place planters or vases; or, place other removable ornaments within the confines of the plot.
20. The plot-holder is responsible for keeping the plot tidy and free from debris and litter. They must ensure that vases, flowers and other ornaments do not encroach on grass pathways or adjacent plots; and where graves have settled, earth must be used to restore the surface to ground level. EPC retains the right to remove, without notice, any object that encroaches on pathways or in any way impedes the maintenance of the site. It also retains

the right to remove all flowers and shrubs from, and to re-turf, any plot that is not regularly maintained.

21. No movement sensors that flash and/or emit noise are forbidden.

Trees and benches

22. Memorial trees may be planted only at the sites shown on the agreed plan. Every memorial tree must be approved by the Council and should be a small and compact cherry (*prunus*), rowan (*sorbus*) or hawthorn (*crataegus*).
23. Memorial benches are only permitted at the sites shown on the agreed plan and must be approved by EPC. No benches can be installed without approval.

The Burials Register

24. A Register of all burials will be kept by the Burials Clerk. Searches of the Register can be made and extracts and certificates of registration can be obtained from the Burial Clerk on payment of the appropriate fee.
25. Plot-holders should inform the Burial Clerk if and when their contact details change.

Transfer of Exclusive Rights

26. Effecting a legally sound transfer of ownership is vitally important to ensure that those that legally own the grave are recognised. If required a transfer can be legally effected on the production of a valid Will, Grant of Probate or Letters of Administration. If one of these legal documents have not been issued a Statutory Declaration by the lawful next of kin must be completed. Please contact the Burial Clerk if further guidance is required.

Conduct in the Burial Ground

27. The Burial Ground is a quiet area for peaceful contemplation. Visitors should respect the sanctity of the place and the rights of others. Nothing should be done to cause a nuisance.
28. Any damage to monuments or EPC property must be made good by, or at the expense of, the person or persons responsible for the damage.

EVERSLEY PARISH COUNCIL

Burial Clerk :	Jo Street, EPC Clerk, Eversley Parish Council PO Box 7502, Hook, Hants, RG27 0NY	*Chairman* :	Cllr. Shawn Dickens
Tel :	07752 735690	*Tel* :	01252 878985
e mail :	clerk@eversley-pc.gov.uk	*e mail* :	Shawn.dickens@eversley-pc.gov.uk

NOTICE OF INTERMENT

This Notice must be submitted to the Burial Clerk to arrive at least two days before the proposed date of interment, exclusive of weekends and Bank Holidays.

Details of the Deceased

1. Full name .....
2. Last address .....
3. Age .....
4. Date of death .....
5. Parish in which death occurred .....

Details of Interment

6. Date of interment .....
7. Time of Interment .....
8. Name of officiating minister .....

Details of the Grave

9. Class of interment a. Single grave b. Double grave c. Ashes Plot
10. Is an exclusive right required? a. Yes b. No

    If so, in whose name? .....

    Relationship to the deceased .....

11. Will this be a reopened grave? a. Yes b. No

    If so, has an exclusive right been granted? a. Yes b. No

    If so, in whose name? .....

12. Is a Transfer of Exclusive Rights required? a. Yes b. No

    If so, please advise whether a valid Will, Grant of Probate or Letters of Administration is included?

    .....

Details of Applicant

12. Name ……

13. Address ……

14. Name and address of undertaker ……

……

Declaration by Plot-holder

I have read the 'Eversley Burial Ground Rules and Regulations' and agree to abide by them.

……(signature)

……(date)

In accordance with the GDPR Eversley Parish Council are collecting this data to enable us to manage our Burial ground records and the ongoing maintenance of the Burial Ground. We will only use it for that purpose and will not pass your information on to third parties. For more information on how Eversley Council complies with the GDPR please visit our website eversley-pc.gov.uk

EVERSLEY PARISH COUNCIL

Burial Clerk :	Jo Street, EPC Clerk, Eversley Parish Council PO Box 7502 Hook, Hants. RG27 0NY	*Chairman* :	Cllr. Shawn Dickens
Tel :	07752 735690	*Tel* :	01252 878985
e mail :	clerk@eversley-pc.gov.uk	*e mail* :	Shawn.dickens@eversley-pc.gov.uk

APPLICATION TO ERECT A MONUMENT, KERBS, OR LEDGER STONE AND INSCRIPTION
OR TO ADD AN INSCRIPTION TO AN EXISTING MONUMENT, KERB OR LEDGER STONE

No monument, kerb or ledger stone should be erected in the EPC Burial Ground, unless and until it has been approved, in writing, by the Council or by the Burial Clerk.

Details of the Grave

1. Class of interment a. Single grave b. Double grave c. Ashes Plot
2. Name of the deceased ……

Details of proposed Monument and/or Kerbs and/or Ledger stone

4. Dimensions …… high …… wide …… thick	Drawing, sketch or photograph
5. Materials ……	
6. Colour and finish ……	
7. Any additional details ……	(Please use back of paper, if required.)

Details of proposed (or additional) Inscription(s)

8. Wording and layout	…… …… …… …… …… …… ……
9. Colour and finish ……	(Please use back of paper, if required.)

Details of Applicant

10. Name ……
11. Address ……
……
12. Date ……

Application granted / refused. Signature …… Date ……

In accordance with the GDPR Eversley Parish Council are collecting this data to enable us to manage our Burial ground records and the ongoing maintenance of the Burial Ground. We will only use it for that purpose and will not pass your information on to third parties. For more information on how Eversley Council complies with the GDPR please visit our website eversley-pc.gov.uk

EVERSLEY PARISH COUNCIL

TABLE OF CHARGES as of 1st April 2026

EVERSLEY BURIAL GROUND, CHURCH LANE, EVERSLEY

The following charges apply where the deceased was a resident of Eversley or Bramshill (Please refer to 'Eligibility' page 1)

Burial Plots First interment in a burial plot, including the right to burial for a period of 100 years, of :–	
a) the body of an adult, whose age at death was 18 years or above;	£1,141
Second interment in a burial plot, which has a right to burial, of:–	
b) the body of an adult, whose age at death was 18 years or above;	£429
c) the cremated remains of an adult, whose age at death was 18 years or above;	£215
Third and subsequent interments in a burial plot of:-	
d) the cremated remains of an adult, whose age at death was 18 years or above.	£215
e) Young Persons (24 weeks pregnancy – under 18 years) *The fees, as above, will be reclaimed from the Government's social fund and families will not be charged*	Full Fees
Ashes Plots First interment in an ashes plot, including the right to burial for a period of 100 years, of :-	
a) the cremated remains of an adult, whose age at death was 18 years or above;	£572
Subsequent interments in an ashes plot, which has a right to burial, of:-	
b) the cremated remains of an adult, whose age at death was 18 years or above;	£215
Scattering of Ashes within the consecrated burial ground	£79
c) Young Persons (24 weeks pregnancy – under 18 years) *The fees, as above, will be reclaimed from the Government's social fund, and families will not be charged*	Full Fees
Monuments, Kerbs, Ledgers and Monumental Inscriptions	
The erection of an inscribed monument - a tombstone, tablet, cross, vase, plaque, or marker –	
a) on a burial plot;	£165
b) on an ashes plot;	£108
The erection of kerbs or a ledger stone, with or without inscriptions, on a burial plot –	
c) at ground level	£108
d) raised above ground level	£165
e) The addition of each further inscription to a monument, kerb or ledger stone;	£72
Copies of the Register	
a) A certified copy of a single entry in the Register of Burials;	£50
Transfer of Exclusive Rights	
Required to effect a legal transfer of grave ownership where needed	£132

Fees for a priest and/or a gravedigger by private arrangement or through a funeral director.