



Eversley Parish Council, PO Box 7502, Hook, Hampshire RG27 0NY  
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## **NOTICE OF MEETING**

**MEETING:** Full Council  
**DATE & TIME:** **Tuesday 7th February 2023 at 7.30pm**  
**PLACE:** To be held at Charles Kingsley's School Hall, Glaston Hill Road, Eversley, Hook, Hampshire, RG27 0LX;

**Councillors are hereby summoned to attend the following meeting.  
Please inform the Clerk if you are unable to attend.**

This is a meeting in public. Unfortunately, public attendance will be restricted to the capacity of the hall. Admittance will be on a first come first served basis. If you have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us. Agendas and minutes are available at <http://www.eversley-pc.gov.uk>

*To Street*

**Jo Street**  
Clerk

30<sup>th</sup> January 2023

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## **AGENDA**

1. **Apologies** for absence.
2. **Declarations of Interest**
3. **Minutes**
  - i) **Minutes of the last meeting** - To approve the minutes of the Council Meeting held on **Tuesday 10th January 2023**
4. **Public Questions and Comments** – An opportunity for members of the public to bring matters to the attention of the Council relating to items on the agenda & to receive comments submitted to the Clerk by 10.00am on 7<sup>th</sup> February 2023 (limited to 10 minutes in total)
5. **Financial report**
  - To approve the reconciliation for December 2022 and January 2023 (Appendix A)
  - To approve the schedule of payments for February 2023 (Appendix B)
6. **Enforcement** - To report any potential enforcement issues to the appropriate authority.
7. **King's Coronation** – To discuss any potential ideas to mark the King's Coronation. Possible ideas are:  
Sunday 7<sup>th</sup> May – The Coronation Big Lunch, at which neighbours and communities are invited to share food and fun together  
Monday 8<sup>th</sup> May – The Big Help Out, where people are encouraged to try volunteering for themselves and join the work being undertaken to support their local areas.
8. **Noticeboard** – To consider and approve the cost of a new notice board for the village (Appendix C)

9. **Planting for the Village Signs** – To consider the cost for planting flowers around the new village signs

10. **Planning applications**

To decide a consultee response on the Planning Applications listed below.

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<b><u>PLAN NO.</u></b>	<b><u>LOCATION</u></b>	<b><u>DETAILS</u></b>
<u>22/02887/LBC</u>	<u>Firgrove Manor, The Old Library</u>	Repairs to the sash windows to include: - Replacing broken and cracked panes of glass - Replacing sash cords and wheel roller that the sash cord passes over - Draft-proofing the windows (rebated draft excluders) - Resurfacing partially rotted window sills - Re-instating wooden window sills where they had (20 to 30 years ago) been repaired with PCV
<u>23/00165/HOU</u>	<u>Robin Hill, Up Green</u>	Conversion of garage to habitable accommodation to include the replacement of the garage door with a window, new pitched roof over entrance porch, replacement windows, replacement cladding.

## Appendix A

<b>Eversley Parish Council</b>	<b>Bank Reconciliation</b>					
<b>01.02.2023</b>						
<b>Prepared by</b>		<b>J. Street, Clerk/RFO</b>				
<b>Date</b>						
<b>Approved by</b>		<b>S. Dickens, Chairman</b>				
<b>Date</b>						
<b>Approved by</b>		<b>Councillor</b>				
<b>Signed</b>						
<b>Date</b>						
<b>Current Account No.</b>	<b>37685868</b>					
<b>Brought forward</b>	<b>as at 1<sup>st</sup> Feb 2022</b>					
<b>as per Bank Statement</b>						<b>40,580.51</b>
<b>Chq No./Bacs date/ref</b>	<b>Payee</b>	<b>Description</b>	<b>Invoice no.</b>	<b>Net Amount</b>	<b>VAT</b>	<b>Total</b>
02-Dec-22/direct debit	BT Group	Monthly office phone costs	F140 1Z	1.30	0.00	-1.30
09-Dec-22	Employment costs	Employment costs – Dec		616.29	0.00	-616.29
09-Dec-22	Nick Robins Ltd	Grounds maintenance – Dec	14247	1,014.67	202.93	-1,217.60
09-Dec-22	Nick Robins Ltd	Supply and plant Christmas tree	14248	200.00	40.00	-240.00
09-Dec-22	Nick Robins Ltd	Clearance of ditches along St Neots Road	14256	295.00	59.00	-354.00
09-Dec-22	Basingstoke Skip Hire	Emptying of bins	530366	82.82	16.56	-99.38
09-Dec-22	J Street, Clerk	Expenses – Nov		128.55	24.00	-152.55
09-Dec-22	Playscene Ltd	Installation of 2 new cradle swings	2180	326.20	65.24	-391.44
12-Dec-22	Hampshire County Council	Hire of Hall at Charles Kingsley's School	3611579446	180.00	0.00	-180.00
12-Dec-22	Ready Steady Store	Self-Storage Deposit	133272	8.33	1.67	-10.00
12-Dec-22	Ready Steady Store	Self-Storage	133337, 133336, 133334	291.74	38.66	-330.40
19-Dec-22	Lloyds Bank	Bank Fees		7.00	0.00	-7.00
11-Jan-23	Employment costs	Employment costs – Jan		982.90	0.00	-982.90
11-Jan-23	Nick Robins Ltd	Grounds maintenance - Dec	14276	1,014.67	202.93	-1,217.60
11-Jan-23	J Street, Clerk	Expenses/Admin - Dec		148.05	0.00	-148.05

11-Jan-23	Basingstoke Skip Hire	Skip hire Dec	532488	132.29	22.05	-132.29
11-Jan-23	HM Revenue and Customs	HMRC Oct-Dec	765PW00149205	1,933.38	0.00	-1,933.38
11-Jan-23	SLCC	Job Advert	SD295-1	240.00	40.00	-240.00
19-Jan-23	Lloyds Bank	Bank Fees		7.00	0.00	-7.00
						31,257.90
<b>Lodgements</b>			<b>Invoice no.</b>			
<b>Total movement</b>	<b>as per cashbook</b>					<b>63,756.25</b>
<b>Unpresented cheques/payments</b>	<b>as at 1<sup>st</sup> Feb 2023</b>					
<b>Chq no./reference</b>						
09-Dec-2022	Farnham Funeralcare	B39a Memorial	EPC023/2022-2033	50.00	0.00	50.00
30-Jan-23	Luff and Partners	Marshall	EPC024/2022-2023 and EPC025/2022-2023	140.00	0.00	140.00
<b>Bank Balance as at</b>	<b>as at 1<sup>st</sup> Feb 2023</b>					
<b>Balance Reserve Account</b>	<b>38770268</b>					
		Interest				
<b>Total funds held by EPC</b>	<b>as at 1<sup>st</sup> Feb 2023</b>					

## Appendix B

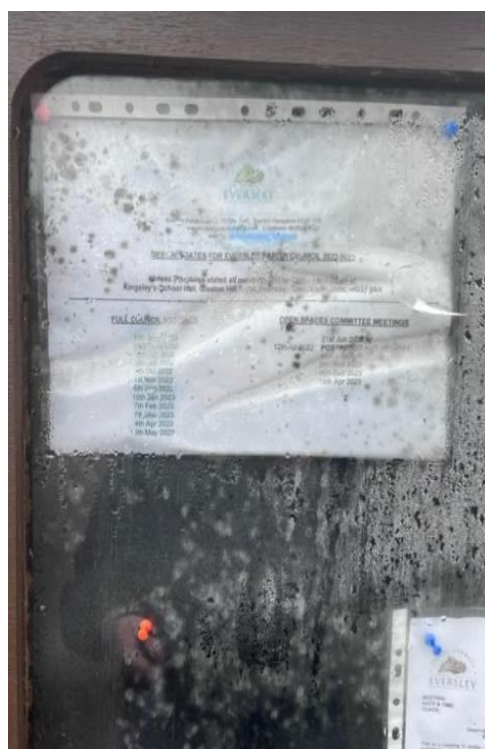
<b>Eversley Parish Council</b>					
<b>Payments for approval 07.02.2023</b>					
<b>The invoices listed have been examined, verified and certified by the Responsible Financial Officer</b>					
<b>Prepared by _____ J Street, Clerk/RFO</b>					
<b>Date</b>					
<b>Approved by _____ Chairman</b>					
<b>Date</b>					
<b>Approved by _____ Councillor</b>					
<b>Signed _____</b>					
<b>Date</b>					
<b>Payee</b>	<b>Invoice no.</b>	<b>Description</b>	<b>Net Amount</b>	<b>VAT</b>	<b>Total</b>
Employment Costs		Employment Costs – Jan	1,398.03	0.00	1,398.03
Lloyds Bank		Bank Fees	7.00	0.00	7.00
J Street, Clerk		Expenses – Jan	58.05	0.00	58.05
Royal Mail Group Ltd	1802599451	PO Box renewal	31.75	6.35	38.10
Amazon Payment UK Ltd	GB39P7A0AEUI	Velocity Speed Gun	163.75	32.75	196.50
Amazon Payments UK Ltd	INV-GB- 113841481- 2023-7041	Batteries for the Speed Gun	6.39	1.28	7.49
Nick Robins Ltd	14287	Grounds and bins	1,014.67	202.93	1,217.60
The Play Inspection Company	58822	Equipment inspections	270.00	54.00	324.00
Nick Robins Ltd	14288	Completion of works around the pond	582.00	116.40	698.40
Nick Robins Ltd	14290	Felling and Chopping Scots Pine in Lower Common Play Area	690.00	138.00	828.00
Basingstoke Skip Hire	534710	Emptying bins	81.12	16.22	97.34
S. Hughes		Plants for Cross Green	32.97	0.00	32.97
					<b>£4,903.48</b>

## Appendix C



## Eversley Parish Council Noticeboard

The current noticeboard in the village is starting to look very tired as well as being very wet inside, causing the notices to get extremely wet and in some cases mouldy. Even if placed inside plastic files. There is concern that this prevents the notices being read easily after a short time, which could be in contradiction to Section 12, Paragraph 10(2) of the Local Governance Act 1972. This states that meetings must be publicised in a conspicuous place in the parish or community.



There are two options; either to repair or replace the noticeboard.

It may be possible to just replace the cork boarding in the noticeboard. A 1000mm x 2metres roll of Cork Noticeboard Wallcovering costs £39.90 excluding VAT and delivery (boardsdirect.co.uk). There would also be a charge for someone to replace it for us. This may be the cheaper option, however there is concern at how long it would be before it would require replacement again. There are emails from the previous Clerk showing that the boarding was replaced previously in September 2021. The current boarding has therefore lasted less than 18 months, and it is unclear how many times before this that it has been replaced. There is also a quotation in June 2021 for £150 to replace both posts.

The other option would be to replace the noticeboard with a new one. This may be have the greater spend in one go, but may actually work out cheaper in the long run. For example, to replace the noticeboard for a like for like board, the price would be in the region of £680 plus VAT (parishnoticeboards.co.uk/classic-aluminium-parish-noticeboards/). This website has the added benefits of a five-year guarantee, 3mm thick solid plate aluminium, magnetic or pinboard interiors, lockable, 3mm 'Perspex' glazing, and an integral weatherproof rubber seal.



An alternative is priced around £861 plus VAT ([red17.co.uk/weathershield-header-sign-notice-board-freestanding.html](http://red17.co.uk/weathershield-header-sign-notice-board-freestanding.html)). Features here include designed and manufactured in the UK with a two-year guarantee, personalised header plate at no extra cost, double seal and fully enclosed IP55 certified case (prevention against dust and water ingress), secure locking system, secure locking system, shatterproof PETG glazing, and choice of colours and sunken or surface mounted posts.



To conclude, the current noticeboard has been repaired several times within the past few years, costing in the region of £270. This would mean that within a five-year period the cost of a new noticeboard would be upwards of £680, whereas the cost of repairing the current one could be in the region of £775. With the village also upgrading the village signs and gates around the village, a new noticeboard would be more in keeping with the feel of our beautiful village.