



Eversley Parish Council, PO Box 7502, Hook, Hampshire RG27 0NY
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NOTICE OF MEETING

MEETING: Annual Parish Council Meeting and Full Council
DATE & TIME: Tuesday 16th May 2023 at 7.30pm
PLACE: To be held at Charles Kingsley's School Hall, Glaston Hill Road, Eversley, Hook, Hampshire, RG27 0LX;

**Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.**

This is a meeting in public. Unfortunately, public attendance will be restricted to the capacity of the hall. Admittance will be on a first come first served basis. If you have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us. Agendas and minutes are available at <http://www.eversley-pc.gov.uk>

To Street

Jo Street
Clerk
2023

9th May

AGENDA

- 1 **Election of Chairman**
To elect a Chairman of the Council.
- 2 **Declaration of Acceptance of Office by Chairman**
Chairman to sign Declaration of Acceptance of Office.
- 3 **Apologies for Absence**
To receive and accept apologies for absence.
- 4 **Declarations of Interest**
- 5 **Electronic Agenda Despatch**
To confirm which Members would like to receive only an electronic copy of the agenda and papers for meetings.
- 6 **Co-option**
 - i) To receive and note presentations from candidates
 - ii) To propose and second any candidate
 - iii) To co-opt candidates to vacancies.
- 7 **Approval of the Minutes of the last meeting** - To approve the minutes of the Full Council meeting held on **Tuesday 4th April 2022.**
- 8 **Public Questions and Comments** - To receive and respond to questions from the public for up to 10 minutes. Each speaker will be limited to two minutes.

- 9 **Delegation**
i) To confirm delegation arrangements to Committees
ii) To confirm delegation arrangements to Proper Officer and agree any further delegation
- 10 **Committees**
Open Spaces
i) To review and accept Terms of Reference for the Open Spaces Committee (previously circulated).
ii) To elect members to the Open Spaces Committee in accordance with standing order 4.
- Personnel Committee**
i) To review and accept Terms of Reference for the Personnel Committee (previously circulated).
ii) To elect members to the Personnel Committee in accordance with standing order 4.
iii) To create, and appoint to, any new Committees.
- 11 **Working Groups and Panels**
i) To create new working groups or panels as required.
ii) To elect member/s to working groups –
a) the Road Safety and Traffic Working Group
b) the Budget Working Group
c) the Communications Working Group
d) the Appeals Panel
e) the Affordable Housing Working Group
- 12 **Policies**
i) To review and adopt the following documents:
• Standing Orders
• Publication Scheme
• Code of Conduct
- 13 **Insurance**
i) To review the Council's insurance provision for 2022/23
ii) To decide which insurance company to use for 2023/24
- 14 **Subscriptions**
To review and approve the following subscriptions:
• HALC Hampshire Assoc. of Local Councils – £405.93
• NALC National Assoc. of Local Councils – £100.38
• ALCC Association of Local Council Clerks - £50.00
• SLCC Society of Local Council Clerks - £187.00
• ICCM - £95.00
- 15 **Direct debits and standing orders** - To confirm any direct debits and standing orders
- 16 **Representation on outside bodies**
To appoint members to the following outside bodies:
a) Hart District Association of Parish & Town Councils
b) Eversley Village Hall Management Committee
c) Blackbushe Airport Consultative Committee
d) Eversley Sports Association Executive Committee
e) Policing Priorities Meetings
- 17 **Appointment of Lead Councillors**
To elect members as Lead Councillors for the following:
a) Planning Liaison
b) Blackwater Valley Countryside Partnership
c) Burial Ground
d) Charles Kingsley's School
e) Flooding and Sewerage

f) Emergency Plan

18 **Draft Annual Financial Review**

- To review & approve the draft year-end financial reports for the year ended 31st March 2023.
- To review the Council reserves.

19 **Budget 2023/24**

- i) To review and agree the final budget for 2023/24 to reflect projects not completed in 2022/23

20 **Financial report**

- i) To note the reconciliation for March 2023 has already been approved.
- ii) To review and approve the schedule of payments for May 2023.
- iii) To receive the Year to Date update.

21 **Planning**

- i) To decide a consultee response on the applications listed below:

<u>PLAN NO.</u>	<u>LOCATION</u>	<u>DETAILS</u>
23/00663/HOU	Rycroft, New Mill Lane	Retention of out building for 'care worker' accommodation, ancillary to main dwelling
23/00908/FUL	Hollybrook Cottage, Warbrook Lane	Erection of garden building for combined use as housing for show birds and racing pigeons and storage of gardening equipment.