



Eversley Parish Council, PO Box 7502, Hook, Hampshire RG27 0NY  
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## **NOTICE OF MEETING**

**MEETING:** Full Council  
**DATE & TIME:** **Tuesday 12<sup>th</sup> September 2023 at 7.30pm**  
**PLACE:** To be held at Charles Kingsley's School Hall, Glaston Hill Road, Eversley, Hook, Hampshire, RG27 0LX;

**Councillors are hereby summoned to attend the following meeting.  
Please inform the Clerk if you are unable to attend.**

This is a meeting in public. Unfortunately, public attendance will be restricted to the capacity of the hall. Admittance will be on a first come first served basis.

If you have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us. Agendas and minutes are available at <http://www.eversley-pc.gov.uk>

*To Street*

**Jo Street**  
Clerk

5<sup>th</sup> September 2023

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## **AGENDA**

1. **Apologies** for absence.
2. **Declarations of Interest**
3. **Minutes of the last meeting** - To approve the minutes of the Council Meeting held on **Tuesday 6<sup>th</sup> June 2023**
4. **Co-option**
  - i) To receive and note presentations from candidates
  - ii) To propose and second any candidate
  - iii) To co-opt candidates to vacancies.
5. **Public Questions and Comments** – An opportunity for members of the public to bring matters to the attention of the Council relating to items on the agenda & to receive comments submitted to the Clerk by 10.00am on 12<sup>th</sup> September 2023 (limited to 10 minutes in total)
6. **Financial report**
  - To approve the reconciliation for June and July 2023
  - To approve the schedule of payments for September 2023
  - To receive the supporting bank statements
7. **Enforcement** - To report any potential enforcement issues to the appropriate authority.
8. **Burial ground extension** - To receive the second stage report from The CDS Group, and to decide whether to proceed to stage 3, the Environmental Agency Review which is likely to cost £100 per hour and hopefully be in the region of 9-10 hours.

9. **Decisions made under delegation** - To note decisions made under delegated authority.
- a) To confirm the quote of £85 + VAT for the removal of the old noticeboard and replacement of the new noticeboard.
  - b) To note the cost of £185.11 to HCC for the replacement of a pole outside Centre Stores for the taller one that is suitable for use with the SID.
10. **Internal Audit**  
To decide who to appoint as the Parish Council's Internal Auditor for the 23/24 period.
11. **External Auditor Appointments**  
To decide whether EPC wishes to remain as part of the Smaller Authorities' Audit Appointments (SAAA) sector led appointment scheme or to opt out and appoint its own external auditor.
12. **Notice of Conclusion of Audit for the year ended 31st March 2023.**  
To accept the External Auditors review of the Annual Governance & Accountability Return (AGAR) for Eversley Parish Council for the year ended 31st March 2023 and note the Conclusion of Audit.
13. **Remembrance Day**
- a) To appoint a Councillor to represent EPC at the Remembrance Day Service
  - b) To approve purchase of a wreath and/or a donation.
14. **Settlement Capacity and Intensification Study** – To discuss and decide on any response required.
15. **Renewal of Dog Fouling PSPO** - To discuss and decide on any response required.
16. **Planning applications**  
To decide a consultee response on the Planning Applications listed below.

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<b><u>PLAN NO.</u></b>	<b><u>LOCATION</u></b>	<b><u>DETAILS</u></b>
22/01532/FUL	Safari Engineering Ltd, Reading Road	Use of land for the siting of a mobile home for residential purposes.
23/01771/LBC	New Cottage, The Street	Removal of existing galley kitchen layout (kitchen removal, stud wall removal, removal of doors) to create utility room and new kitchen space. Installation of Rockwall breathable insulation to external walls and like-for-like plasterboard replacement. Installation of breakfast bar layout. New LVT flooring & skirting boards to dining and new kitchen area - floor finishing's are LVT over existing floorboards of property (click together flooring not stuck down or mechanically fixed i.e.: floating floor). Construction of new bar area in alcove by living room. Re purposing of upstairs toilet for new shower room (removal of existing area, rebuild external stud wall, install full height tiling to all walls, install shower tray, shower, shower screen, extractor fan and lights). Replacement of fuse board and partial rewire plus installation of recessed down lights in all rooms except bathroom and bedrooms 2 and 3.
23/01948/HOU	Rycroft, New Mill Lane	Retention of out building for 'care worker' accommodation, ancillary to main dwelling .