

MINUTES OF **FULL COUNCIL MEETING OF EVERSLEY PARISH COUNCIL** HELD AT CHARLES KINGSLEY SCHOOL
AT 7.32pm ON **TUESDAY 7TH MAY 2024**

PRESENT: Cllr S Dickens (SD)
Cllr S Miller (SM)
Cllr S Hughes (SH)
Cllr J Barnett (JB)

ALSO PRESENT: Dr A Crampton (HDCllr), Tim Davies (HCllr), 1 member of the public, and J. Street (Clerk)

Abbreviations:

HDC – Hart District Council
HCC – Hampshire County Council
EPC – Eversley Parish Council

ACTIONS

- 1 Election of Chairman
RESOLVED
Cllr S Dickens was proposed and seconded. There were no other nominations. Cllr S Dickens accepted the nomination and was elected as Chairman.
- 2 Declaration of Acceptance of Office by Chairman
RESOLVED
Cllr S Dickens signed the Acceptance of Office form in the presence of all and the Clerk countersigned as witness.
- 3 Apologies for absence
Apologies were received from Cllr P Todd due to personal reasons. No apologies were received from Cllr E Dixon.
- 4 Declarations of Interest
None were declared.
- 5 Electronic Agenda Dispatch
All members agreed to receive only an electronic copy of the agenda and papers for meetings. (The Local Government (Electronic Communication) (England) Order 2015 came into force on 30 January 2015. It allows a Summons to a meeting to be deemed served, if sent to a nominated electronic address.)
- 6 Co-option
This item was deferred as no candidates had come forward.
- 7 Approval of the Minutes of the last meeting
The minutes of the meeting of Eversley Parish Council held on **Tuesday 2nd April 2024** had been previously circulated to all Councillors.
RESOLVED
That the Minutes be approved and signed by the Chairman. **SD**
- 8 Public Questions and Comments
Warbrook House – A member of the public raised concerns over the current planning application that Warbrook House has put through for an extension to the temporary marquee licence. The noise at weekends has been heard from a significant distance as there is currently no noise cancelling within the marquee. The member of the public requested the Council's support in including noise cancelling

to be included as a condition within any potential approval. The Council was happy to agree with this request.

Affordable Housing - Another member of the public queried whether the affordable housing scheme currently proposed for Eversley would be for residents only. The Chairman wanted to reassure all that there was a strict vetting process in place to try to ensure that only those with ties to the village would be able to get onto the shortlist for one of the houses.

9 Planning Applications

To decide a consultee written response on the Planning applications as follows:

1) REF: HCC/2022/0604 Eversley Recycling, The Welsh Drive

Phased extraction of approximately 263,000 net tonnes of sand and gravel and 2,553,000 net tonnes of fine/soft sand within two sites in Warren Heath, Eversley, Hampshire over an estimated period of 16-19 years and subsequent restoration using in situ material and inert materials and soil forming materials arising from Collard Group Limited wider operations.

EPC Consultee Comment: EPC regrets that the applicant has failed to carry out any pre-application consultation with the Parish Council, despite clear advice in the Hampshire Minerals and Waste Plan that this is advisable and best practice. The proposal to continue mineral extraction and infill for a further 20 years will have a profound impact on close residents and the traffic generated by the proposal will have a significant adverse impact on all residents; on their quality of life; and on their appreciation of the rural character of the community.

EPC also notes that Phases 1 and 2 are sited on land that was designated as permanent heathland as mitigation for the loss of land to extraction elsewhere on Warren Heath. Extraction from these Phases should not be permitted. Extraction from Phases 3 and 4 is likely to have an extreme adverse impact on the continued use of Phases 1 and 2 land as peaceful heathland habitat for protected species. Furthermore, extraction from Phases 5, 6 and 7 is likely to have short term impact on the landscape setting of the Eversley Church Conservation Area and long-term adverse impacts on the hydrology and purity of the Bracknell Bottom Stream and wider valley, which feeds Church Farm Pond, etc.

2) REF: 24/00722/FUL Warbrook House, Reading Road

New temporary five-year permission for existing Marquee.

EPC Consultee Comment: EPC is aware of a number of local complaints about noise due to the lack of a noise cancelling ceiling in the current marquee, which was a necessary element of the previous one. Subject to the inclusion of this or similar noise reduction systems, EPC would tolerate a short-term temporary extension, so that the effectiveness of the system could be monitored.

3) REF: 24/00790/LBC Brick House, Brickhouse Hill

Replace beam and post within house.

EPC Consultee Comment: No comment

4) REF: 24/00813/AMCON Sunavon, The Street

Variation of Condition 2 (approved drawings) and Condition 3 (materials) attached to planning permission 23/01350/HOU for Demolition of garden room and erection of a two-storey rear extension, fenestration alterations and replacement garage.

EPC Consultee Comment: EPC would be concerned about an additional highway access onto The Street. However, because this application includes the removal of large sections of the 2m high

close-boarded fence, there will be an improvement in the street-scene and an overall benefit to the Conservation Area. The continuance of safe access to Footpath 4 is also a benefit.

5) 24/00645/FUL Safari Engineering Ltd, Reading Road

Change of use land for the siting of a mobile home for residential purposes.

EPC Consultee Comment: EPC notes that this application again fails to show an access from the public highway, but it is assumed that this would be the existing access to the business unit. If the Local Planning Authority is minded to grant permission, this should stipulate that occupation of the mobile home is restricted to somebody employed at the business unit and, in the event that it is no longer required, the mobile home will be removed from the site and the land will revert to business use.

10 Cemetery Extension

DEFERRED

We are still waiting on the Environment Agency's comments at Stage 3. Due to the lack of response currently from the Environment Agency, our consultants recommend going for full planning permission. This would then force the Environment Agency to respond as a consultee. This requires further exploration.

11 Delegation

i) Delegation arrangements to Committees

RESOLVED

- The Open Spaces Committee has delegated authority to spend up to £5,000 on items from the approved budget.
- Planning applications will not be considered by the Open Spaces Committee unless a consultee deadline makes it unavoidable. Planning applications will only be considered if a resident or Councillor has asked in advance for them to be discussed.

ii) Delegation arrangements to Proper Officer

RESOLVED

- The Clerk, as the Proper Officer, has delegated authority to authorise expenditure on any items below £500.
- The Clerk, as the Proper Officer, has delegated authority to authorise expenditure between £500 and £1000 in an emergency.
- The Clerk, as the Proper Officer, has delegated authority to make a decision on behalf of the Council, if the Council cannot meet, after agreement with 2 councillors, to include the lead councillors where applicable and the Chairman for any financial decisions as detailed in the Delegation Document.
- In the case of commenting on planning applications, this will resort to Full Council wherever possible and if not possible then resort to Open Spaces Committee and where this is not possible delegated to the Clerk, as the Proper Officer. The Clerk has delegated authority to submit comments to the planning authority, after consultation via email with the Council, in respect of planning applications that have a deadline for response before the next scheduled Council meeting. Comments submitted will be ratified at the following meeting of the Council.

12 Committees

i) Open Spaces Committee

Open Spaces Terms of Reference

RESOLVED

To approve the Terms of Reference with no changes.

Open Spaces Committee

RESOLVED

That the members elected to the Open Spaces Committee would be:

Cllr S Miller
Cllr E Dixon
Cllr S Hughes
Cllr P Todd
Cllr J Barnett

ii) Personnel Committee

Personnel Committee Terms of Reference

RESOLVED

To approve the Terms of Reference with no changes.

Personnel Committee

That the members elected to the Personnel Committee would be:

Cllr S Miller
Cllr S Dickens
Cllr S Hughes

iii) **RESOLVED**

There was no need to create any new Committees.

11 Working Groups and Panels

(i) There was no need to create and new working groups.

(ii) To elect member/s to working groups:

a) Road Safety and Traffic Working Group

RESOLVED

That the group would comprise the following members:

Cllr J Barnett
Cllr S Miller
G Rees

EPC would also welcome residents to join the group.

b) Budget Working Group

RESOLVED

That the group would comprise the following members:

Chairman
Cllr S Miller
Cllr S Hughes

The Responsible Financial Officer would also be part of the group but need not be elected.

c) Communication Working Group

RESOLVED

That the group would comprise the following members:

Cllr S Miller

Cllr S Hughes

d) Appeals Panel

RESOLVED

That the group would comprise the following members:

Cllr J Barnett

e) Affordable Housing Working Group

RESOLVED

That the group would comprise the following members:

Chairman

Cllr S Hughes

The Clerk would also be part of the group but need not be elected.

f) Cemetery Working Group

RESOLVED

That the group would comprise the following members:

Cllr E Dixon

Cllr P Todd

Cllr S Dickens

14 Policies

i) The Council reviewed the Standing Orders

RESOLVED

To adopt the Standing Orders as previously circulated.

ii) The Council reviewed the Publication Scheme

RESOLVED

To adopt the Publication Scheme as previously circulated.

iii) The Council reviewed the Code of Conduct

RESOLVED

To accept the Code of Conduct as previously circulated.

15 Insurance

The Council reviewed its insurance provision.

RESOLVED

That the amount of cover for 2024/25 was adequate.

16 Subscriptions

RESOLVED

To approve the following subscriptions:

- Hampshire Assoc. of Local Councils (HALC) – £458.00
- National Assoc. of Local Councils (NALC) – £104.00
- Society of Local Council Clerks (SLCC) - £229.00
- Association of Local Council Clerks (ALCC) - £50.00
- Campaign to Protect Rural England (CPRE) - £36.00
- Parish online - £48.00

- Parish Magazine - £14.00
- Institute of Cemetery and Crematorium Management (ICCM) - £100.00

Clerk

17 Direct debits and standing orders

RESOLVED

To approve the direct debits and standing orders:

- Tesco Mobile – Monthly approximately £9.00
- Royal Mail – Monthly approximately £42.00
- Ready Steady Store - £352.00 annually
- ICO - £35.00 annually
- Lloyds Bank - £116 annually

18 Representation on outside bodies

It was requested that anyone attending a meeting of an outside body should provide a brief report back to Full Council.

RESOLVED

To make the following appointments:

- Hart District Association of Parish & Town Councils - Chairman or any delegated Cllr
- Eversley Village Hall Management Committee - Cllr E Dixon
- Blackbushe Airport Consultative Committee - Cllr P Todd
- Eversley Sports Association Executive Committee - Cllr J Barnett
- Policing Priorities Meetings - Cllr S Miller

19 Appointment of Lead Councillors

RESOLVED

To elect members to the following roles or responsibilities:

- Planning Liaison - Cllr P Todd, Cllr E Dixon
- Blackwater Valley Countryside Partnership – Cllr S Miller
- Burial Ground – Cllr S Dickens
- Charles Kingsley’s School – All Cllr’s
- Flooding and Sewerage – Cllr P Todd
- Emergency Plan – Cllr S Miller, Cllr S Hughes

20 Draft Annual Financial Review

RESOLVED

To approve the draft accounts (unaudited) for the year ended 31st March 2024.

Council reserves.

The Council reviewed the Council reserves.

RESOLVED

- To approve the Earmarked and General Reserves as noted on the Budget.
- To move £50,000 from Standard account to Reserves.

21 Budget 2024/25

RESOLVED

The current budget was accepted but the Council would like to review shortly.

22 Financial Report

RESOLVED

Schedule of Accounts

The Responsible Financial Officer’s reconciliation for March 2024 had been previously circulated along with copies of the bank statements.

RESOLVED

- (i) To note the reconciliation for March 2024 has already been approved at the previous meeting.

RESOLVED

- (ii) To authorise the schedule of payments for May 2024.

There being no further items for discussion the Chairman closed the meeting at 9:23pm.

Chairman.....Date.....

The next Full Council Meeting will be held on Tuesday 4th June 2024.

Forward Plan

Date	Meeting
14 th May 2024	Open Spaces Committee
2 nd June 2024	Pond Volunteer Day
4 th June 2024	Full Council Meeting