



Eversley Parish Council, PO Box 7502, Hook, Hampshire RG27 0NY
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NOTICE OF MEETING

MEETING: Full Council Meeting
DATE & TIME: **Tuesday 3rd September 2024 at 7.30pm**
PLACE: To be held at Charles Kingsley's School Hall, Glaston Hill Road, Eversley, Hook, Hampshire, RG27 0LX;

**Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.**

This is a meeting in public. Unfortunately, public attendance will be restricted to the capacity of the hall. Admittance will be on a first come first served basis. If you have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us. Agendas and minutes are available at <http://www.eversley-pc.gov.uk>

To Street

Jo Street
Clerk

28th August 2024

AGENDA

1. **Apologies** for absence.
2. **Declarations of Interest**
3. **Minutes of the last meeting**
To approve the minutes of the Council Meetings held on **Tuesday 2nd July 2024**
4. **Public Questions and Comments**
An opportunity for members of the public to bring matters to the attention of the Council relating to items on the agenda & to receive comments submitted to the Clerk by 10.00am on 3rd September 2024 (limited to 10 minutes in total)
5. **Hart District Council / Hampshire County Council**
To receive any update on HDC/HCC matters concerning Eversley which are not included within the agenda (3 mins per person – max 15 mins).
6. **Financial report**
 - To approve the reconciliation for July and August 2024
 - To approve the schedule of payments for September 2024
 - To receive the supporting bank statements
 - To note any delegated spend.
7. **Enforcement**
To report any potential enforcement issues to the appropriate authority.

8. **Damaged Bench**

To note that the insurance company requires the purchase of a new bench for the price of £661.00 including VAT and £230 + VAT for removal of the old/installation of the new one before the claim will be settled.

9. **Tree Survey**

To consider the following:

- a) To accept the recommendation from the Open Spaces Committee to accept the quote for £5,350 + VAT for work to trees in Up Green and Lower Common.
- b) Or to accept one of these new quotations:
 - for £2,590 + VAT for the same tree work at Up Green and Lower Common
 - for £6,752 + VAT for the same tree work at Up Green and Lower Common
 - for £6,140 + VAT for the same tree work at Up Green and Lower Common
 - for £4,985 + VAT for the same tree work at Up Green and Lower Common
- c) To note the tree works report received from HDC
- d) To decide which budget line this works should be paid from and whether a virement is required to cover this works

10. **Remembrance Day**

- a) To appoint a Councillor to represent EPC at the Remembrance Day Service
- b) To approve the purchase of a wreath and/or a donation.

11. **Website**

To consider the following:

- a) Who the website should be hosted through
- b) What content should be included on the website.

12. **Newsletter**

To consider the following:

- a) Whether to produce a newsletter to be sent round all residents in Eversley.
- b) To accept the costs of £849.06 + VAT for Royal Mail to print and deliver to all houses within Eversley.

13. **Grant Application**

To consider the grant application for £1,000 from Citizen's Advice Hart.

14. **Internal Audit**

To decide who to appoint as the Parish Council's Internal Auditor for the 24/25 period.

15. **External Auditor Appointments**

To decide whether EPC wishes to remain as part of the Smaller Authorities' Audit Appointments (SAAA) sector led appointment scheme or to opt out and appoint its own external auditor.

16. **Notice of Conclusion of Audit for the year ended 31st March 2024.**

To accept the External Auditors review of the Annual Governance & Accountability Return (AGAR) for Eversley Parish Council for the year ended 31st March 2024 and note the Conclusion of Audit.

17. **Exclusion Of Public**

It is recommended that the public be excluded from the remainder of the meeting on the grounds that exempt information, as defined in Schedule 12A of the Local Government Act 1972, relating to individuals, specifically existing staff, is likely to be disclosed.