



Eversley Parish Council, PO Box 1246, Yateley, Hampshire GU47 7FR
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NOTICE OF “VIRTUAL” MEETING

MEETING: ANNUAL MEETING OF THE COUNCIL
DATE & TIME: **Tuesday 4 May 2021 at 7.30pm**
PLACE: To be held by videoconference
Zoom Meeting <https://us02web.zoom.us/j/8590811675>
Meeting ID: 859 081 1675
To dial in +44 131 460 1196

Councillors are hereby summoned to join, by videoconference, the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to participate in the meeting, please contact the Clerk for a link to join the meeting. If you have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us. Current legislation* permits Councils to hold virtual meetings whereby Council Members can attend the meeting remotely online or by phone. Agendas and minutes are available at <http://www.eversleyparishcouncil.co.uk/>

Mrs J Routley
CLERK

27 April 2021

AGENDA

- 1 **Election of Chairman**
To elect a Chairman of the Council.
- 2 **Declaration of Acceptance of Office by Chairman**
Chairman to sign Declaration of Acceptance of Office.
- 3 **Election of Vice-Chair**
To elect a Vice Chair of the Council.
- 4 **Apologies for Absence**
To receive and accept apologies for absence.
- 5 **Declarations of Interest**
- 6 **Approval of the Minutes of the last meeting** - To approve the minutes of the Full Council meeting held on **Tuesday 6 April 2021.**

- 7 **Public Questions and Comments** - To receive and respond to questions from the public for up to 10 minutes. Each speaker will be limited to two minutes.
- 8 **Delegation**
- i) To confirm delegation arrangements to Committees
 - ii) To confirm delegation arrangements to Proper Officer and agree any further delegation
- 9 **Committees**
- (i) To review and accept Terms of Reference for the Open Spaces Committee (previously circulated).
 - (ii) To elect members to the Open Spaces Committee in accordance with standing order 4.
 - (iii) To create, and appoint to, any new Committees.
- 10 **Working Groups and Panels**
- (i) To create new working groups as required.
 - (ii) To elect member/s to working groups –
 - a) the Road Safety and Traffic Working Group
 - b) the Budget Working group
 - c) newly created Working Groups and Panels
- 11 **Policies**
- i) To review and adopt the following documents:
 - Standing Orders
 - Financial Regulations
 - ii) To note that all other Council Policies are up to date and do not require reviewing.
- 12 **Assets** – To review an inventory of the Council’s assets (previously circulated)
- 13 **Insurance**
- (i) To review the Council’s insurance provision for 2020/21
 - (ii) To decide which insurance company to use for 2021/22
- 14 **Subscriptions**
- To review and approve the following subscriptions:
- HALC Hampshire Assoc. of Local Councils – £395.87
 - NALC National Assoc. of Local Councils – £96.09
 - SLCC Society of Local Council Clerks - £185.00
 - CPRE Campaign to Protect Rural England - £36.00
 - Parish online - £48.00
 - Parish Magazine - £14.00
 - PO box £360.00
 - ICO - £40.00
- 15 **Direct debits and standing orders** - To confirm any direct debits and standing orders

- 16 **Representation on outside bodies**
To appoint members to the following outside bodies:
a) Hart District Association of Parish & Town Councils
b) Eversley Village Hall Management Committee
c) Blackbushe Airport Consultative Committee
d) Eversley Sports Association Executive Committee
e) Policing Priorities Meetings
- 17 **Appointment of Lead Councillors**
To elect members as Lead Councillors for the following:
a) Planning Liaison
b) Blackwater Valley Countryside Partnership
c) Burial Ground
d) Charles Kingsley's School
e) Flooding and Sewerage
f) Traffic and Highways
g) Emergency Plan
- 18 **Expenditure under s.137**
To note that the Council had no expenditure incurred under s.137 of the Local Government Act 1972 for 2020/21 as it has GPC (General Power of Competence).
- 19 **Council Meetings**
▪ To agree the dates and times of Full Council and Committee meetings for 2021-22,
▪ To decide whether the Council will meet in June.
- 20 **Electronic Agenda Despatch**
To confirm which Members would like to receive only an electronic copy of the agenda and papers for meetings.
- 21 **Internal Audit** - To review the internal audit report for 2020/21 and agree any actions
- 22 **Annual Governance & Accountability Return 2020/21 - Part 1**
• To review the effectiveness of internal controls
• To approve and sign the Annual Governance Statement
- 23 **Annual Financial Review**
• To review & approve the year-end financial reports for the year ended 31st March 2021.
• To review the Council reserves.
- 24 **Annual Governance & Accountability Return 2020/21 - Part 2**
• To consider the Accounting Statements for 2020/21
• To approve and sign the Accounting Statements for 2020/21
- 25 **Exercise of Public Rights**
To confirm the period for the exercise of public rights as Monday 14 June to Friday 23 July 2021.

26 **Budget 2021/22**

- (i) To review and agree the final budget for 2021/22 to reflect projects not completed in 2020/21

27 **Financial report**

- (i) To note the reconciliation for March 2021 has already been approved.
(ii) To review and approve the schedule of payments for May 2021.
(iii) To receive the Year to Date update.
(iv) To note emergency spend made under emergency powers

28 **Grant application** – to consider the application from Eversley Village Hall.

29 **Planning**

- (i) To decide a consultee response on the applications listed below:

Planning applications

| <u>PLAN NO.</u> | <u>LOCATION</u> | <u>DETAILS</u> |
|--------------------------------------|----------------------------------|---|
| a) <u>21/00711/LBC</u> | <u>New Cottage The Street</u> | Replace glass in double glazed units in wooden framed windows at the front of the house |
| b) <u>21/00883/HOU</u> | <u>Oaklands New Mill Lane</u> | Retrospective application for the erection of a single storey rear extension. |
| c) <u>21/00884/HOU</u> | <u>Oaklands New Mill Lane</u> | Erection of first floor front and side extensions and alterations to windows and doors. |
| d) <u>21/00904/FUL STREET RECORD</u> | <u>Eastwood Place</u> | Installation of an automated gate hung off the existing posts to the entrance to Eastwood Place |
| e) <u>21/00916/LBC</u> | <u>Dial House Longwater Road</u> | Demolition of existing summer house and erection of a brick summerhouse and a wooden pergola |
| f) <u>21/00907/HOU</u> | <u>32 Kingsley Road</u> | Conversion of bike store/utility/boot room to habitable accommodation to include alterations to the doors and windows to the front, side and rear |